



EVENT GUIDE



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EVENT SPACES



THE LOFT

The Loft, located on the top floor can be transformed from a fun and playful bar perfect for cocktail parties, engagements and birthdays to a discreet and organised space to suit any corporate meeting or event.

Seated and standing room 10 to 200 guests.

CAPACITY:

Classroom - 40

Banquet - 60

Theatre - 80

*Minimum spend applies
Not available Friday nights

Cocktail - 200

Boardroom - 30

U-Shape - 25



THE ROOFTOP

With retractable roof, large screen TV and multiple bars The Rooftop boasts a mixture of a relaxed pub and cocktail bar atmosphere, making it ideal for any style of event you are planning.

Seated and standing room 10 to 400

*Minimum spend applies

Not available Friday nights



THE PATIO

The Patio is a large and unique event space on our Rooftop bar. An event in The Patio, boasts all of the character and atmosphere of our Rooftop Bar, while enjoying the luxury of your own space and private bar.

Suitable for groups of 100 – 200 guests, cocktail style

Private bar available

*Minimum spend applies

Not available Friday nights



CLUB BOOTHS

Hillside club nights and events are a Hills District Institution! Our club booths are the perfect party space for your next celebration, birthday or get together!

\$100 - \$150

*Available on Friday Club and event nights

GOURMET EVENT PLATTERS



SLIDERS PLATTER

12 PIECES @ \$60

The Classic cheeseburger

Southern style chicken w slaw

The spicy pig w smoky bbq & chipotle aioli



MIXED PARTY PLATTER

32 PIECES @ \$90

Salt & pepper squid w citrus aioli

Moroccan lamb filo cigar

Turmeric chicken sugarcane skewer

Vegetarian spring rolls



HIGH TOP MINI PIE PLATTER

22 PIECES @ \$90

CHOICE OF TWO TYPES:

Beef burgundy

Peppered steak

Chicken & leek

Spring lamb

Spinach & mushroom

Thai chicken

Beef & mushroom

Beef & potato



KIDS PARTY PLATTER

\$60 SERVES 8-10

Chicken strips
Cheesy pizza
Calamari



PIZZA BOARDS

\$60 SERVES 8-10

CHOICE OF FOUR TYPES:

MEDITERRANEAN w eggplant, olives, cherry tomatoes, bocconcini & mozzarella

MEATLOVERS w salami, prosciutto, ham, bacon & cheese

MARGHERITA w fresh tomato, basil & cheese

PERI-PERI CHICKEN w capsicum, cheese & basil yoghurt

CHILLI PRAWN w cherry tomatoes & basil pesto

BOSCIAOLA PIZZA w bacon, mushroom, Spanish onions & mozzarella cheese on a sour cream base



DESSERT TASTING PLATTER

\$80 SERVES 8-10 PEOPLE

Caramel slice
Rocky road

Fruit slice
Tiramisu slice

CANAPÉ EVENT PACKAGES



\$25 PER PERSON FOR 5 OPTIONS
\$30 PER PERSON FOR 7 OPTIONS
\$35 PER PERSON FOR 10 OPTIONS

EACH PERSON WILL RECEIVE ONE OF EACH SELECTED ITEM:

Crispy sticky pork belly

Salt and pepper squid w citrus aioli

Vegetarian spring rolls

Moroccan lamb filo cigar

Tandoori chicken filo cigar

Spinach and mushroom mini pie

Sugarcane lamb kofta

Sugarcane turmeric chicken

Classic cheeseburger slider

Spicy pig slider

Prawn gow gee

Chicken tulips w chilli jam

Pork and prawn siu mai

Scallop and prawn dumpling

CORPORATE EVENTS



BOOK THE LOFT FOR YOUR NEXT MEETING, TRAINING OR PRESENTATION.

\$150 for 3 hours

\$300 for up to 8 hours

EVENT ROOM INCLUSIONS:

Iced Water & Mints

Notepad & Pens

Whiteboard, Markers & Eraser

Projector and Projection Screen

ALL DAY CATERING PACKAGE:

\$65 PER PERSON

ON ARRIVAL:

Tea and Coffee station with a selection of biscuits and fruit bowl

MORNING TEA:

Mini Danishes or mini savoury croissants

LUNCH:

(Choose any 3)

Selection of house made salads

Selection of house made pastas

Selection of pizzas

Hand crumbed chicken schnitzel with side of chips

Selection of freshly made rolls and wraps

AFTERNOON TEA:

Tea and Coffee station with a selection of mini muffins



BEVERAGE OPTIONS



BAR TAB

Let us know what beverages you want served (eg. tap beer, house wine & soft drink) & what you wish to spend on the bar tab. Depending on the size of your event, we issue you with either one (1) Tab Card &/or multiple wrist bands. The Tab Card is swiped with purchase.

Guests then order at the bar & their purchases are added to your bar tab. Event staff may advise you when the tab is approaching the limit, however staff are not held responsible should your tab exceed the discussed dollar limit. It is the responsibility of the event host to regularly monitor the bar tab total & liase changes with event staff.



CASH BAR

Guests purchase their own drinks from the bar



PRIVATE BARS

Private bar and bar tenders can be booked for \$60 per hour, minimum booking of 3 hours



COCKTAIL JUGS

Why not pre-order some cocktail jugs to have on arrival!

RED WINE SANGRIA 22

Red wine, brandy, ginger ale, orange, strawberries & limes

STRAWBERRY & LYCHEE 22

Strawberry & lychee liquer & pink moscato

DIRTY SOUTH 23

Southern comfort lime, el jimador tequila, sugar syrup & lime juice

APEROL FIZZ 22

Aperol, apple schnapps, lime juice, apples, mint & limes

A CURRANT AFFAIR 35

Tanqueray gin, crème de cassis, pomegranate juice & lime juice

WHITE WINE SANGRIA 22

Alizé red passion, lychee liqueur, white wine & passionfruit pulp

SEX ON THE BEACH 23

Stoli vodka, peach schnapps, cranberry juice & pineapple juice

MOJITO 24

Angostura white rum, lime juice, sugar syrup & mint

STRAWBERRY & BASIL MARGARITA 24

El jimador tequila, strawberry liqueur, sugar syrup, lime juice & lemonade

BUCKET O' PIMMS 22

Pimms no. 1 lemonade, oranges, cucumber & mint



EVENT EXTRAS



LINEN

Linen tablecloths can be hired for \$5 each

COCKTAIL TABLES

Cocktail tables can be hired for \$10 each, including linen tablecloths

CAKE

You are welcome to bring your own celebratory cake. We will happily store your cake on request. Cake table with knife and napkins can also be provided free of charge.

If you would like your cake cut and served, there is a charge of \$2 per person.

*while we will take all care possible of your cake, we do not accept any responsibility for any damage that may occur during storage.



DECORATIONS

Complimentary bunches of balloons can be organised at your request. Limited colours available. Alternatively, you are welcome to arrange your own decorations.

SERVICE STAFF

Additional food and beverage staff can be hired for your event. \$60 per hour, minimum of 3 hours per booking.





AV EQUIPMENT

The Loft comes equipped with a built in projector and screen.

*VGA connectivity | Laptop not included

The Patio includes a television perfect for slideshows! Bring your slideshow on a USB and we'll do the rest!

*We recommend testing all AV equipment prior to your event.



MUSIC & ENTERTAINMENT

Enjoy our premium in-house music system available in all spaces.

Private bookings in The Loft can organise alternate entertainment. External entertainment must supply their own equipment.

DJ's can be booked for private bookings in The Loft. \$550 for a minimum booking of three hours and \$100 per hour thereafter

COURTESY BUS

Our courtesy bus can be arranged for pick up and drop off for up to 10 guests at a time. The courtesy bus is subject to availability and a 5km radius from the hotel.



TERMS & CONDITIONS

EVENT BOOKING AGREEMENT

To avoid any misunderstandings we ask that you read through our event terms & conditions before confirming your booking. These conditions will help us to serve you in the best possible way.

TENTATIVE & CONFIRMED EVENT BOOKINGS

Tentative bookings will be held for seven (7) days & are not guaranteed. Should the booking confirmation form not be received within seven (7) days, Hills Functions reserve the right to cancel the tentative booking at any time, without further notice.

A signed booking form with valid credit card details is required to secure your chosen event date and area.

FINAL NUMBERS & CATERING

Final numbers & all catering must be confirmed seven (7) days prior to your event date. This number will be the amount charged regardless of how many guests arrive on the day. Last minute changes up to twenty-four (24) hours before your event will be considered but cannot be guaranteed.

Catering will not be confirmed until payment is received by Hills Functions. Please ensure your payment details are correct & can be charged as per payment type below.

PRICES

All prices quoted are inclusive of GST. Prices are correct at time of printing & are subject to change without notice.

PAYMENT

Full payment of room hire, catering & bar tabs is due prior to your event, this excludes beverages on consumption. All prices are inclusive of GST. Large scale events may be required to pay a 10% deposit upon confirmation of event. Beverages on consumption & any extras will need to be paid to the venue at the conclusion of your event.

BANK TRANSFER Must be received by Hills Functions five (5) working days prior to your event date. Bank details will be provided on invoice.

CREDIT CARD Credit card payment will be processed by Hills Functions on the Wednesday prior to your event. This will be from your nominated credit card on your booking form. AMEX will be accepted; however a 3% surcharge will apply to all AMEX transactions.

CASH Full cash payments will be accepted in person to your event coordinator. Cash payments must be received five (5) working days prior to your event date.

REFUNDS & CANCELLATIONS

Any cancellations must be made in writing to your event coordinator seven (7) days prior to your event date, to avoid being charged. Cancellations inside seven (7) days will be charged for room hire & catering. Non-appearance without said notification will not be applicable for a refund. Full event payments are non-refundable & are not transferable for any other products or services.

RESPONSIBLE SERVICE OF ALCOHOL

Hills Functions & its venues practice the Responsible Service of Alcohol. Whilst we encourage guests to enjoy themselves, we will not allow guests to drink to excess & place themselves & other guests at risk. Venue staff members are instructed to check ID's, not serve alcoholic beverages to guests under the age of 18 years, or to guests perceived to be close to or in a state of intoxication. All minors must be in the immediate presence of their legal guardian at all times in our venues.

Please be aware management will support staff who refuse service to intoxicated, underage, quarrelsome, unruly or offensive guests. Such guests will be asked to remove themselves from the venue immediately.

COMPLIANCE

If management has reason to believe that the behavior of your guest(s) affects the smooth running of our venues business or reputation, we reserve the right to remove the individual(s) from the premises at any point before, during or after your event.

DRESS REGULATIONS

Event guests are subject to the same dress regulations as all other guests. Please see your chosen venues specific dress code & entry policy.

RESPONSIBILITY

Hills Functions & its venues does not accept responsibility for damage or loss of any guests property left on the premises. Event organisers are financially responsible for any damages sustained to our venues property, fittings or equipment. Credit card details are taken as a precaution before your event & any damages will be charged if applicable.

FORCE MAJEURE

Where matters beyond the reasonable control of Hills Functions & its venues prevent Hills Functions from fulfilling its obligations under this contract, the client agrees to release Hills Functions from any liability or loss incidental or consequential to such matters.

TESTIMONIALS

"I wanted to let you all know last Saturday night was the best birthday party I have ever had. Daniel who drove the courtesy bus was fantastic and the level of service we received from him we knew the rest of the night would be great. The two ladies (sorry I forgot their names) who looked after my function, were wonderful and truly went above and beyond the level of service I was expecting. Every single person who worked there are a true credit to the establishment. The whole night was flawless and so very professional yet relaxed, we just felt like we were at home. Well done, the whole Team"

- CHELSEA T

"The night went off without a hitch. Alex was fantastic, she was very attentive, always asking how we were going. We were very pleased with the night. Thank you again"

- STACEY D

"I had a fabulous night on Saturday. I will cherish the memories from my 40th for a long time. The venue was great and Alexandra was all organised and the perfect co-ordinator for the night. Thanks very much and I'd happily recommend the venue. In fact many of our friends (locals) commented on how great the venue was, so I feel you will get additional bookings. Thanks again."

- VANESSA

"Just wanted to thank you and all your staff for the amazing job you did you Norms Wolf of Kenthurst Party. The food was amazing and so were the staff. Please pass on my thanks for making the night run smoothly. Also the food was amazing. Please pass on my thanks to the Chef. Thanks"

- TERESA

"I just wanted to let you know how much I enjoyed my 40th party at the Hillside Hotel on Saturday night. The night went beautifully- the staff were excellent and very attentive and the food was delicious and plentiful. I would definitely recommend the rooftop bar to others for a function. Thanks for your assistance in organising the night"

- FIONA





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